



**Assistant Director/Project Administrator
iUTAH EPSCoR
Utah State University**

Utah State University seeks an Assistant Director/Project Administrator to coordinate, manage, and integrate the day-to-day activities and mission functions of the iUTAH EPSCoR project and associated activities of the Utah NSF EPSCoR Program (<http://iutahepsco.org>). The iUTAH (innovative Urban Transitions and Aridregion Hydro-sustainability) Project focuses on understanding how relationships among water, people, and nature affect water resources and ecological processes in both montane and urban settings along the urbanizing Wasatch Front. The project is funded by an award from the National Science Foundation.

The incumbent will be expected to work closely with interdisciplinary, cross-institutional teams from across the state of Utah in support of the iUTAH mission, which includes enhancing collaborative partnerships to better understand how to sustain Utah's water resources through integrated research and training, and by expanding the state's economic, educational, and research competitiveness. Major responsibilities include working closely with project leadership, coordinating and supporting activities, facilitating collaboration and communication among iUTAH participants and partners, and promoting activities among iUTAH participants.

Applicants must have excellent communication-, people- and organizational-skills. We are



looking for an individual able to take initiative and multi-task, accept responsibility and direction for immediate actions, coordinate and accomplish tasks to completion in timely and effective matters. This individual will also direct a small staff in support of the iUTAH Project. As a minimum, the incumbent must have a Master's degree in a field of science, engineering, education, or social science with experience relevant to iUTAH project themes and mission.

To apply, visit the USU HR website (<http://jobs.usu.edu/applicants/Central?quickFind=60388>). Applications must include a cover letter, resume or CV, and the names, expertise, and contact information for three references. Review of applications will begin August 15, 2014 and will continue until the position is filled. Inquiries about the position should be directed to Michelle Baker, iUTAH EPSCoR project director/principal investigator (michelle.baker@usu.edu).

Utah State University is a flagship of higher education and research in the areas of water, natural resources, and the environment. Utah State University is located in Logan, Utah in the heart of scenic Cache Valley, approximately 80 miles north of Salt Lake City and known for world class skiing, hiking, mountain biking, and other year-round outdoor activities. Utah State University is an affirmative action/equal opportunity employer dedicated to recruiting stellar candidates from a diverse pool including women, minorities, veterans, and persons with disabilities. This is a temporary (project-funded) position with a competitive salary commensurate with experience.